

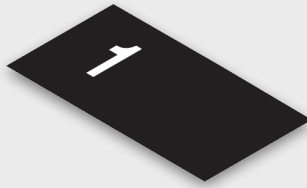
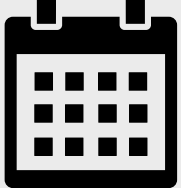
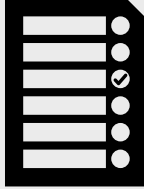
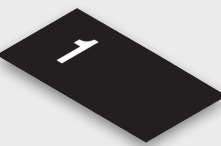
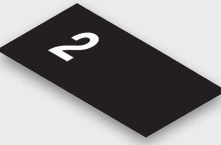


# 2023 Calendar Template



GAMEON

# Implementation Steps

This table provides an overview of the implementation steps for your programs, when this should be completed and where to find the necessary resources within the Training Hub.

|                                                                                     | <br><b>Implementation Step</b> | <br><b>When</b> | <br><b>Checklist Guide</b> | <br><b>Where</b> |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
|    | <b>Planning &amp; Scheduling</b>                                                                                | <i>6 Weeks Prior</i>                                                                               | <i>Step 1 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |
|   | <b>Marketing Content</b>                                                                                        | <i>5 Weeks Prior</i>                                                                               | <i>Step 2 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |
|  | <b>Marketing Distribution</b>                                                                                   | <i>4-1 Week Prior</i>                                                                              | <i>Step 3 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |
|  | <b>Communication</b>                                                                                            | <i>1 Week Prior</i>                                                                                | <i>Step 4 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |
|  | <b>Delivery Week</b>                                                                                            | <i>Week of 1st Class</i>                                                                           | <i>Step 5 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |
|  | <b>Post Event</b>                                                                                               | <i>After class or event</i>                                                                        | <i>Step 6 Guide</i>                                                                                           | <i>Within the program page of the Training Hub.</i>                                                 |

# 2023

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1   |
| 2   | 3   | 4   | 5   | 6   | 7   | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  | 29  |
| 30  | 31  |     |     |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  |     |     |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  | 31  |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  | 27  | 28  | 29  | 30  |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   | 6   | 7   |
| 8   | 9   | 10  | 11  | 12  | 13  | 14  |
| 15  | 16  | 17  | 18  | 19  | 20  | 21  |
| 22  | 23  | 24  | 25  | 26  | 27  | 28  |
| 29  | 30  | 31  |     |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  | 29  | 30  |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  | 27  | 28  | 29  | 30  |
| 31  |     |     |     |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     | 1   | 2   | 3   | 4   | 5   | 6   |
| 7   | 8   | 9   | 10  | 11  | 12  | 13  |
| 14  | 15  | 16  | 17  | 18  | 19  | 20  |
| 21  | 22  | 23  | 24  | 25  | 26  | 27  |
| 28  | 29  | 30  | 31  |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     | 1   | 2   | 3   |
| 4   | 5   | 6   | 7   | 8   | 9   | 10  |
| 11  | 12  | 13  | 14  | 15  | 16  | 17  |
| 18  | 19  | 20  | 21  | 22  | 23  | 24  |
| 25  | 26  | 27  | 28  | 29  | 30  |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1   |
| 2   | 3   | 4   | 5   | 6   | 7   | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  | 29  |
| 30  | 31  |     |     |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  |     |     |     |

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     | 1   | 2   | 3   |
| 4   | 5   | 6   | 7   | 8   | 9   | 10  |
| 11  | 12  | 13  | 14  | 15  | 16  | 17  |
| 18  | 19  | 20  | 21  | 22  | 23  | 24  |
| 25  | 26  | 27  | 28  | 29  | 30  | 31  |

# January 2022

| Mon                           | Tue | Wed | Thu | Fri | Sat | Sun |
|-------------------------------|-----|-----|-----|-----|-----|-----|
|                               |     |     |     |     |     | 1   |
| 2                             | 3   | 4   | 5   | 6   | 7   | 8   |
| 9                             | 10  | 11  | 12  | 13  | 14  | 15  |
| 16                            | 17  | 18  | 19  | 20  | 21  | 22  |
| <i>Martin Luther King Day</i> |     |     |     |     |     |     |
| 23                            | 24  | 25  | 26  | 27  | 28  | 29  |
| 30                            | 31  |     |     |     |     |     |

# February 2022

| Mon                   | Tue | Wed | Thu | Fri | Sat | Sun |
|-----------------------|-----|-----|-----|-----|-----|-----|
|                       |     | 1   | 2   | 3   | 4   | 5   |
| 6                     | 7   | 8   | 9   | 10  | 11  | 12  |
| 13                    | 14  | 15  | 16  | 17  | 18  | 19  |
| 20                    | 21  | 22  | 23  | 24  | 25  | 26  |
| <i>Presidents Day</i> |     |     |     |     |     |     |
| 27                    | 28  |     |     |     |     |     |

# March 2022

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  | 31  |     |     |

# April 2022

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  | 27  | 28  | 29  | 30  |

# May 2022

| Mon                 | Tue | Wed | Thu | Fri | Sat | Sun |
|---------------------|-----|-----|-----|-----|-----|-----|
| 1                   | 2   | 3   | 4   | 5   | 6   | 7   |
| 8                   | 9   | 10  | 11  | 12  | 13  | 14  |
| 15                  | 16  | 17  | 18  | 19  | 20  | 21  |
| 22                  | 23  | 24  | 25  | 26  | 27  | 28  |
| 29                  | 30  | 31  |     |     |     |     |
| <i>Memorial Day</i> |     |     |     |     |     |     |



# June 2022

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  | 29  | 30  |     |     |

# July 2022

| Mon | Tue                          | Wed | Thu | Fri | Sat | Sun |
|-----|------------------------------|-----|-----|-----|-----|-----|
|     |                              |     |     |     | 1   | 2   |
| 3   | 4<br><i>Independance Day</i> | 6   | 7   | 8   | 9   | 10  |
| 11  | 12                           | 13  | 14  | 15  | 16  | 17  |
| 18  | 19                           | 20  | 21  | 22  | 23  | 24  |
| 25  | 26                           | 27  | 28  | 29  | 30  | 31  |

# August 2022

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
|     | 1   | 2   | 3   | 4   | 5   | 6   |
| 7   | 8   | 9   | 10  | 11  | 12  | 13  |
| 14  | 15  | 16  | 17  | 18  | 19  | 20  |
| 21  | 22  | 23  | 24  | 25  | 26  | 27  |
| 28  | 29  | 30  | 31  |     |     |     |

# September 2022

| Mon              | Tue | Wed | Thu | Fri | Sat | Sun |
|------------------|-----|-----|-----|-----|-----|-----|
|                  |     |     |     | 1   | 2   | 3   |
| 4                | 5   | 6   | 7   | 8   | 9   | 10  |
| <i>Labor Day</i> |     |     |     |     |     |     |
| 11               | 12  | 13  | 14  | 15  | 16  | 17  |
| 18               | 19  | 20  | 21  | 22  | 23  | 24  |
| 25               | 26  | 27  | 28  | 29  | 30  |     |

# October 2022

| Mon                      | Tue | Wed | Thu | Fri | Sat | Sun |
|--------------------------|-----|-----|-----|-----|-----|-----|
|                          |     |     |     |     |     | 1   |
| 2                        | 3   | 4   | 5   | 6   | 7   | 8   |
| 9<br><i>Columbus Day</i> | 10  | 11  | 12  | 13  | 14  | 15  |
| 16                       | 17  | 18  | 19  | 20  | 21  | 22  |
| 23                       | 24  | 25  | 26  | 27  | 28  | 29  |
| 30<br><i>Halloween</i>   | 31  |     |     |     |     |     |

# November 2022

| Mon | Tue | Wed                       | Thu                      | Fri | Sat | Sun |
|-----|-----|---------------------------|--------------------------|-----|-----|-----|
|     |     | 1                         | 2                        | 3   | 4   | 5   |
| 6   | 7   | 8                         | 9<br><i>Veterans Day</i> | 10  | 11  | 12  |
| 13  | 14  | 15                        | 16                       | 17  | 18  | 19  |
| 20  | 21  | 22<br><i>Thanksgiving</i> | 23                       | 24  | 25  | 26  |
| 27  | 28  | 29                        | 30                       |     |     |     |

# December 2022

| Mon                  | Tue | Wed | Thu | Fri | Sat | Sun                  |
|----------------------|-----|-----|-----|-----|-----|----------------------|
|                      |     |     |     | 1   | 2   | 3                    |
| 4                    | 5   | 6   | 7   | 8   | 9   | 10                   |
| 11                   | 12  | 13  | 14  | 15  | 16  | 17                   |
| 18                   | 19  | 20  | 21  | 22  | 23  | 24                   |
| 25                   | 26  | 27  | 28  | 29  | 30  | 31                   |
| <i>Christmas Day</i> |     |     |     |     |     | <i>New Years Eve</i> |