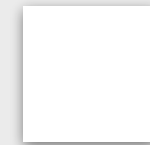


Step 1 - Scheduling and Planning

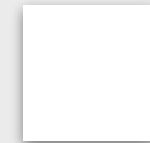


Please find listed below the recommended actions that you need to take during this step of implementation:



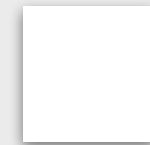
Review the Climate Venue List

This will help you identify the climate your venue operates in and therefore understand the program delivery and expectations of the number of classes/events you should be running. You can find this in the **Planning and Communications** page of the Training Hub.



Use the Template Calendar to Pre-Plan Your Scoring University Program Elements

Use this resource to plan your program elements across the program year. This will also help you understand when to complete each step by step checklist guide by working backwards from the recommended implementation stages and you can also link your program elements. The resource is available in the **Planning and Communications** page of the Training Hub.



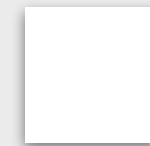
Assess Facility Access

Ensure you assess access to practice facilities at your venue and discuss the program with your management and coaching team. The access you can get to your facilities and golf courses will influence when you should schedule your program elements and some of the program elements you can offer within your program.



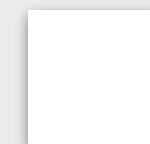
Decide on the Day and Time of the Themed Classes and Challenge Clubs

Decide on the day and times you will be running your Themed Classes. We recommend these run on a consistent day and time.



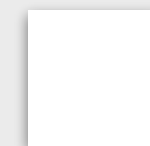
Decide on the Day and Time of your Scoring University Playing Events

Decide on the day and time of your monthly Course Play Event. Once again we recommend this is scheduled on a consistent day each month. You should allocate enough time to cover all of the recommended components of the event.



Schedule your events in GLF. Connect and Review the Training Module - [Click Here](#)

You are now ready to schedule your event on the GLF. Connect system. When doing this, make sure you utilize the specific training module on scheduling your program elements that is available in the Training Hub and Knowledge Base.



Communicate your Scoring University program dates with the Director of Golf Programming

Keep the Director of Golf Programming up to date with your activity to help support your activities and successful implementation of your program.